



**BELGRADE** 13/05/15

## EANN Representatives Board Meeting Minutes

**Present:**

Paul Vankeeken	Ann-Cathrin Jonsson	Cath Waterhouse
Ingrid Poulsen	Christian Klomfar	Zeliha Tulek
André Houtmen	Lenka Kopacevic	Hella Tulp
Neal Cook	Helena Turgarić	Jovanca Buhagiar
Nilsa Fisher	Päivi Koskela	Ole Abildgaard Hansen
Katrin Gillis	Johanna Martin	Guðrún Jónsdóttir
Gudrhn Jonjdfittir	Dorota Mlyska	Mario Sammut
Lòiljana Kokotović	Anna Micalleff	Nicolai van der Woert
Jasna Nikolcic	Robert Slusarz	<i>(guest Neuroblend)</i>

**Apologies:** No apologies received.

		<u>Action</u>
1.	<p><b><u>Previous minutes</u></b></p> <p>Previous minutes from the Helsinki meeting held in 2014 were accepted as a true reflection of the meeting - no amendments.</p>	
2.	<p><b><u>National Reports</u></b></p> <p>The majority of reports were circulated prior to the meeting combined with two oral reports on the day. No further questions were generated.</p> <p><b>Croatia</b> – Croatian Nursing Association organised their 6<sup>th</sup> annual Congress with very good international participation. They have also been involved with a Neuro-immunological and Neurovascular Congress held in 2014. Other projects include: - further training in research, collaboration with primary care nurses to improve risk factors for neurological injury and introduction of electronic documentation for neuro patients. They are working towards all the preparations for the 12<sup>th</sup> Quadrennial Congress in 2017</p> <p><b>Turkey</b> – Hosted a Stroke conference this year which had a number of delegates. Their membership continues to increase slowly.</p> <p><b>Serbia</b> – Have been busy organising this years congress. Serbian nurses have mostly struggled with the language barriers which have restricted their attendance at this congress. Last year they have held a symposium on Epilepsy and neurophysiology. Next year they are planning a planning a symposium on Neurological emergencies.</p> <p><b>Austria</b> – Currently have 51 members. The Austrian Association held its 29<sup>th</sup> annual conference in Vienna Museums Quarter in October '14. The 2 days conference focused on intracranial tumour diagnosis, treatment options and coping strategies associated with the disease. The conference represented many sub-specialties in neuroscience nursing including: neuro-oncology, neuro-intensive care, neuro-rehabilitation and neurosurgery. Workshops on Tracheotomy and Basal Stimulation were also conducted.</p>	

This year's seminar took place in the University Hospital in Graz, Styria. They discussed aspects related to intra-cerebral haemorrhage, surgical management, external ventricular drainage, medical and nursing aspects of care and mental health crisis management.

**Belgium** – The Belgian Association are celebrating their increasing political influence. For the first time, the Belgian government has published guidelines for the care of people following a stroke and has highlighted the importance of the “neuroscience nurse”. It is the goal of BANN to work collaboratively with all the stakeholders to promote their organization.

Similarly, the Flemish government started the “Vlaamse Indicatoren Project” or VIP for stroke patients. In collaboration with the association, a set of key indicators for the care of Stroke patients have been developed.

Finally, BANN are exploring new ways to communicate with their members including social media, and a new website. They are also considering moving to a completely paperless system and becoming completely digital.

**Denmark** – have worked in the following areas:

- The Education group have discussed the recommendations for Stroke competency in Neuroscience Nursing and possible reasons for the delay in implementation. The group is currently devising a survey.
- DANN conducted the 3rd National Neuroscience Conference in 2014, where the focus was to present the development and research in Neuroscience Nursing practice. More than 100 nurses participated and discussed the most recent developments and research in Neuroscience Nursing.
- DANN is in the process of organizing their 4<sup>th</sup> National Conference in May 2016.
- In September 2014 DANN participated in a National nursing festival, which explored ways of collaborating with other partners to share knowledge within other nursing specialties in Denmark.
- In March 2015 the DANN held a neuroscience nursing seminar for its members. Content included: End of life care and organ-donation.

**U.K** - The British Association of Neuroscience continues to develop and influence neuroscience nursing in the UK over the past year. Some of the key activities that occurred this year include:

- Writing guidelines for Safe Staffing on Neuroscience wards.
- BANN provided developmental and educational support to two members to attend the Barrow Neurological Institute in America.
- Held their 43<sup>rd</sup> annual conference in Manchester, hosted by the University of Salford and Salford Royal NHS Foundation Trust. One of the key speakers was Graham Teasdale who discussed the refinements to the Glasgow Coma Scale.
- Revised our five year strategic plan and identified four key goals, aimed at promoting neuroscience education and continued influence to local and National decision making in neurosciences.
- Continued collaboration with the Society for British Neurosurgeons.
- Attendance at London Nurse Show in March 2015, showcasing BANN and representing its members.
- Representation at the 4<sup>th</sup> CSF/Hydro CNP Forum 2015 at Addenbrookes Hospital, Cambridge.

	<ul style="list-style-type: none"> <li>• The benchmarking group have continued to have regular meetings to review current benchmarks. Audit of standards are being encouraged and the group are hoping to present their findings at the next conference.</li> </ul> <p><b>Iceland</b> – Now has 72 members which are steadily increasing. They have regular meetings. They are in the process of developing a website and they are currently looking at ‘functional’ symptoms and the neuro nurses role and responsibilities.</p> <p><b>Malta</b> – Their Association is still under development but they are presently working on an educational programme.</p> <p><b>Netherlands</b> – Continues to have a very large membership although numbers have fallen recently. The Association has regular meetings and are very focused on promoting nurse education throughout their country.</p>	
3.	<p><b><u>Research Forum</u></b>  A report has been circulated regarding European nurses practice in Stroke care. The group will be discussing their results at a presentation and poster display at Congress this year.  It is hoped that the work can attract International interest to enable wider participation in the work.</p>	
4.	<p><b><u>Financial guidelines.</u></b>  Andre presented the financial situation up to 2015.</p> <p>All accounts have been endorsed and counter signed as accurate by the host country representatives and thereby discharged the treasurer’s responsibility.</p>	
5.	<p><b><u>Neuroblend</u></b> (presented by Nicolai and Paul).</p> <ul style="list-style-type: none"> <li>• 1st year completed as a foundation. A new board has now been established and they have had face to face meetings and several skype meetings.</li> <li>• Neuroblend is now registered as a 'not for profit' organisation, which means they are no longer liable for paying taxes, and they have started to engage with various sponsors to fund raise and recruit volunteers.</li> <li>• A five year plan has been completed which incorporates searching for new strategic partners and revising the learning materials. New initiatives for MDT care plans are under development including:- <ul style="list-style-type: none"> <li>- Rehabilitation following Stroke</li> <li>- Self assessment questionnaires</li> <li>- Neuro-rehab and innovation</li> <li>- Organisational development</li> </ul> </li> </ul> <p><b>Funding</b> – The EANN committed funding of 10,000 Euros to Neuroblend at the Blankenburg meeting (2011). In Helsinki it was agreed to pay 2,000/year to avoid conflicts with local taxation procedures.</p> <p>2014 – EANN gave 1<sup>st</sup> payment of at least 2,500 Euros. The EANN can now complete their financial obligation towards Neuroblend (this incorporates personal expenses and costs for EANN representative).</p>	

6.	<p><b><u>Strategy</u></b> The board reviewed our Strategy document and made the following comments:-</p> <p><b>Goal 1 – ‘Nursing care will be delivered by competent neuroscience nurses’.</b></p> <ul style="list-style-type: none"> <li>- Previously Vicki Matthews approached the EANN about competency for the care of patients with Multiple Sclerosis.</li> <li>- The EANN has already produced a competency profile within its archives – Denmark has a good example of how the profile has been modified - this should be discussed and possibly updated in Malta.</li> </ul> <p><b>Goal 2 - Neuroscience nursing is recognised as a specialty in Europe by the public and their healthcare systems.</b></p> <ul style="list-style-type: none"> <li>- ESNO (previously discussed at board meetings) has become re-established as a viable organisation and have asked for representation from the EANN with a view to further collaboration.</li> <li>- EANN need to encourage members and countries to forward email addresses to facilitate global communication. If we are unable to communicate with our members, the EANN cannot be truly representative of them.</li> </ul> <p><b>Goal 3 - Ensure that the services of the EANN are accessible to every neuroscience nurse in Europe?</b></p> <ul style="list-style-type: none"> <li>- to look at European benchmarking initiatives – suggested topics include GCS observations, stroke management.</li> </ul>	CW to follow up?
7.	<p><b><u>Elections</u></b> One candidate nomination for Treasure – André was unanimously supported and re-elected for four years. One candidate nomination for post of President – Neal Cook presented his manifesto (previously circulated to board members) and was unanimously voted for election for four years.</p> <p>Paul Van Keeken stepped down after 12 years as President. The board thanked him for his extreme hard work and recognised his outstanding service to the EANN.</p>	
8.	<p><b><u>Congress 2019</u></b> Three presentations from Finland, Iceland and the U.K. to host the next congress. The U.K won the bid – date and venue to be confirmed at a later date.</p>	
	<p><b><u>Date of next Board meeting</u></b> 6-8 May 2016. Malta. ?? May 2017. Belfast</p>	